A Great Place To Learn.

Computer Lab Guidelines

1. **Access:**
1.1. The 24 Hour Lab ONLY, is available for use by all students, without the need for a schedule.
1.2. Access to all other labs requires lecturer supervision or authorization from a lecturer or course administration.
1.3. Do NOT access unscheduled labs.

2. **Equipment:**
2.1. Do NOT move, fix, alter, or tamper with lighting, A/C units, tables, surveillance cameras, projectors, power-outlets, and similar items.
2.2. Do NOT move, alter, adjust, or tamper with the IT equipment or cabling.
2.3. Food and drink are prohibited in the ALL labs, especially in proximity of the equipment.
2.4. Do NOT apply excessive force to equipment in key/button presses, accessing ports, pointing/touching LCD screens, or adjusting equipment.

3. **Expected Lab Behaviour:**
3.1. Labs should be strictly used for academic purposes
3.2. Do NOT access inappropriate content (pornography, other material deemed unfit for an academic environment)
3.3. Do NOT intentionally plagiarize, pirate, infect, deny, hack, flood, deface, pilfer, steal, or vandalize software, services, or equipment.
3.4. Do NOT install, access, or run any other software via local/networked/external storage.
3.5. Be disciplined, courteous, and considerate of others – Place mobile devices on silent, do not playing loud music or games.
3.6. Follow the instructions of your lecturer(s).
3.7. Do NOT waste the consumable resources made available – Paper, ink etc.
3.8. Maintain a clean workspace.
3.9. You will be liable for damages resulting from your actions.

4. **Consequences:**
4.1. Failure to comply with the above noted guidelines will result in disciplinary actions such as, loss of privileges, suspension, or expulsion.
4.2. Additionally you will be required to resolve, clean, replace, or reset anything disrupted, returning it to its former state, or to compensate SBCS for any irreparable damage to equipment.