SBCS E-Learning (Moodle)

Student Orientation

What is SBCS E-Learning (Moodle)?

SBCS E-Learning is an Open Source Course Management System (CMS), also known as a Learning Management System (LMS) or a Virtual Learning Environment (VLE). The main aspect of SBCS E-Learning is to improve and facilitate the interaction between Students and Lecturers. The CMS will provide an interface in which students can access course material, as well as interact with other members of their respective class.

Process of a SBCS E-Learning (Moodle) Course:

Students will be added to SBCS E-Learning (Moodle) a day before classes commence and will be automatically unenrolled at the end of the Examination Period.
NB: Lecturers will inform students on the first session of the semester as to whether your course is on the platform.

Benefits of SBCS E-Learning to Students

- Students no longer have to Search emails for slides, URLs, additional resources
- Students no longer have to Log into multiple platforms to access material
- Students no longer have problems interacting with classmates or Lecturer

Access - Profile

How to Access SBCS E-Learning (Moodle)?

SBCS E-Learning can be accessed via the Student Services tab on the SBCS website **http://www.sbcs.edu.tt/** or the following link, **http://students.sbcs.edu.tt/**

What are my Log in Credentials?

Your log in credentials would take the following format:

Username: lastname_studentID   **e.g** Username: smith_21080
Password: Lastname_studentID   Password: Smith_21080

NB: Student ID can be found on Identification badge. Upon successful login, please ensure password is altered, in *"My Profile"* (**See Student Manual**)

If you currently have access to the SBCS E-Learning Platform, please utilize your existing credentials.

NB: Moodle currently accepts **_ONE_** email address as the main form of communication. It is therefore imperative that you review your profile at the start of the semester and alter your email address if required. See below on how to alter profile information.

What should I do if I forgot my username or password?

Credentials can be reset in the event you have misplaced or cannot remember your username or password. Using the "*Forgot your Username or Password*" option on the Log in page, you can request a reset and an automatic email will be sent to you accordingly.

How do I access my Courses?

Once logged in, on the homepage of the SBCS E-Learning site there is a section labeled **Navigation** where you will see **"My Courses"**. If you are enrolled to a course it will be listed within this area. Further assistance can be gained by contacting your Academic Department.

How can I update my Profile (Email Address, Change Password, and Profile Picture)?

Once logged in, on the homepage of the SBCS E-Learning site there is a section labeled **Administration** where you will see **"My Profile Settings".** Once selected you have the ability to update all aspects of your profile.

What type of photograph can be used when updating my profile?

We strongly advise that you upload a photo of yourself onto the platform as to assist in creating a friendlier learning environment that allows you to easily identify your peers and facilitator/instructor.

The photograph must be an image of your **FACE ONLY**, if inappropriate photos are posted the technical team will remove and report this matter to Student Services.

How do I email my Lecturer and classmates?

Once you have accessed your course via "My Profiles", you will be able to communicate by email.

How should I behave in Forums?

Forums are useful places for receiving information, discussing topics with peers and for asking questions relating to your course. As with any form of communication, written, spoken or otherwise, it is important that you show respect to those you are conversing with.

Therefore, you should not flinch from being honest, controversial and passionate, but keep your comments on topic and avoid making personal remarks.

Where do I access the SBCS E-Learning Student Manual?

Student Manual can be accessed on the homepage (students.sbcs.edu.tt) of the SBCS E-Learning site within the section labeled *"Main Menu"*.

How do I download the Moodle Mobile Application?

The Moodle Mobile Application is available in Google Play and Apple Store. You can install the app directly from your Mobile device; search for "**Moodle Mobile**" the author/owner must be "*Moodle Pty Ltd*"
Android: https://play.google.com/store/apps/details?id=com.moodle.moodlemobile
iOS: https://itunes.apple.com/en/app/moodle-mobile/id633359593?mt=8
Once downloaded, you will need to enter the following information:
Site URL: http://students.sbcs.edu.tt
Username and Password which would have been forwarded to your primary email address.

If you require further assistance kindly contact your relevant Academic Department or send an email to CASO@sbcs.edu.tt

NB: Contact Information for all Academic Departments is listed within the Student Manual.